

**Committee:** Executive  
**Date:** Monday 9 January 2012  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Barry Wood (Chairman)</b>	<b>Councillor G A Reynolds (Vice-Chairman)</b>
<b>Councillor Ken Atack</b>	<b>Councillor Norman Bolster</b>
<b>Councillor John Donaldson</b>	<b>Councillor Michael Gibbard</b>
<b>Councillor James Macnamara</b>	<b>Councillor Nigel Morris</b>
<b>Councillor D M Pickford</b>	<b>Councillor Nicholas Turner</b>

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**5. Minutes (Pages 1 - 8)**

To confirm as a correct record the Minutes of the meeting held on 6 December 2011.

## **Strategy and Policy**

### **6. ICT Insource and Shared Service Business Case (Pages 9 - 86) 6.35 pm**

Report of Head of Finance and Procurement

#### **Summary**

This exempt report seeks support for the business case to implement a shared ICT service across Cherwell District Council (CDC) and South Northamptonshire Council (SNC), and agreement to fund the set up costs of such a service.

#### **Recommendations**

The Executive is recommended, subject to approval of the staffing implications by Personnel Committee and similar approval by the respective SNC decision making bodies, to:

- (1) Endorse the appended business case for insourcing the ICT function at the end of the current SNC contract with Capita.
- (2) Request that the ICT Programme Board progress the insource.
- (3) Approve revised Terms of Reference for the ICT Programme Board as set out in the business case and delegating the authority to take all necessary non staffing decisions to implement it to the Director of Resources in consultation with the Board Chairman.
- (4) Approve the supplementary capital estimate to fund the investment required to develop a shared platform and delegate authority to the Director of Resources in consultation with the Lead Member for Financial Management to fund the one off revenue costs from ICT earmarked reserves.

### **7. Health Sector Reforms and Emerging New Local Arrangements (Pages 87 - 94) 6.50 pm**

Report of Director of Environment and Community

#### **Summary**

To consider the changes to the local health sector as a consequence of the health sector reforms and the resultant new structures and functions

#### **Recommendations**

The Executive is recommended to:

- (1) Note the new Oxfordshire and local arrangements for the Health and Wellbeing Functions, Healthwatch and Clinical Commissioning.
- (2) Support and promote the District Council's involvement in the appropriate parts of the Health & Wellbeing partnerships structure.

- (3) Continue to support the Community Partnership Network as a means of ensuring that local issues are adequately addressed in all parts of the health and social care sector.

## **Value for Money and Performance**

### **8. Council Tax Base for 2012/13 (Pages 95 - 106) 7.00 pm**

Report of Head of Finance and Procurement

#### **Summary**

To consider the calculation of the council tax base for 2012/13.

#### **Recommendations**

The Executive is recommended to:

- (1) Approve the report of the Head of Finance and Procurement, made pursuant to the Local Authorities (Calculation of Tax Base) Regulations 1992, as amended, and the calculations referred to therein for the purposes of the Regulations.
- (2) Resolve that, in accordance with the Regulations, as amended, the amount calculated by the Cherwell District Council as its council tax base for the year 2012/2013 shall be 50,615.
- (3) Resolve that the tax base for parts of the area be in accordance with the figures shown in column 13 of Appendix 1b.
- (4) Resolve to continue with the discretionary awards that it resolved to give on December 1 2009.

### **9. Resource Review (Pages 107 - 118) 7.15 pm**

Report of Chief Executive

#### **Summary**

This report seeks support for the proposals to address the gaps in skills or capacity identified following the appointment to the posts in the new Joint Management Team.

#### **Recommendations**

The Executive is recommended to:

- (1) Note the outcome of the resource review.
- (2) Approve the proposals for the one-off funding requirement (6.1).
- (3) Note that business cases for any further funding requirements are being developed for member consideration.

- (4) Ask Overview and Scrutiny Committee to review the joint working arrangements during 2012/13.

## **Urgent Business**

### **10. Urgent Business**

Any other items which the Chairman has decided is urgent.

### **11. Exclusion of the Press and Public**

The following report contains exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act.”

### **12. Community Led Housing and Self Build Housing (Pages 119 - 166) 7.35 pm**

Report of Interim Head of Regeneration and Housing

**(Meeting scheduled to close at 7.50 pm)**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in Part 5 Section A of the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

**Personal Interest:** Members must declare the interest but may stay in the room, debate

and vote on the issue.

**Prejudicial Interest:** Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Natasha Clark, Legal and Democratic Services [natasha.clark@cherwell-dc.gov.uk](mailto:natasha.clark@cherwell-dc.gov.uk) (01295) 221589

**Sue Smith**  
**Chief Executive**

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